



# **CHARGING AND REMISSIONS**

**November 2017**

**Review date - 2020**

## **Introduction**

All education during normal school hours is free. There will be no charge for any activity undertaken as part of the National Curriculum. However, we recognise the valuable contribution that a wide range of additional activities, including clubs, visits and visitors can make towards pupils' personal and social education. On occasions where charges may be levied, the school will ensure that pupils will not be disadvantaged by their inability to pay.

## **Voluntary Contributions**

When organising school visits which enrich the curriculum and educational experiences of the children the school will invite parents/carers to contribute to the cost of the visit. All contributions are voluntary. If insufficient voluntary contributions are received, it may be necessary to cancel the visit. If a visit goes ahead, it will include children whose parents/carers have not paid the contribution. These children will not be treated differently from any others. If a parent/carer wishes their child to take part in a school visit or event, but is unwilling or unable to make a voluntary contribution, the child will be allowed to participate fully. It may be necessary for school to pay the additional costs in order to support the visit. Parents have a right to know how each visit is funded. The school will provide this information. The following is a list of additional activities which may be organised by the school and for which voluntary contributions from parents may be sought. This list is not exhaustive:

- visits to museums or historical sites
- visits to the theatre, art gallery or music concert
- sporting activities
- performers, artists or workshops in school
- Residential Visits: If the school organises a residential visit in school time or mainly school time, there is no charge for the education. However, a charge to cover the costs of board and lodging and a voluntary contribution for transport will be sought.

Charges will reflect the actual cost of the activity and should not result in a net surplus. If parents/carers are experiencing financial difficulty they are invited to discuss the matter in confidence with the Head Teacher.

## **Swimming**

The school organises swimming lessons for all children. These take place in school time and are part of the National Curriculum. We make no charge for this activity.

## **Music Tuition**

All children study music as part of the normal school curriculum. There is no charge for this. Musica , formerly Kirklees Music School, offer individual or small group instrument lessons which can be arranged during school time. Kirklees Music School make a charge for this additional tuition. The school do organise whole class instrument lessons and for these classes there is no charge for the instrument loan or the tuition.

## **After School Clubs**

Following consultation with parents/carers, there is a small charge for these clubs, which goes towards the cost of running the club. Charges will only be levied at a level that covers the cost of the activity and will not generate profit.

## **Damage, Loss and Breakages**

The school may ask parents/carers to pay for damage or loss of school property where this is a result of inappropriate behaviour.

## **Charging for Use of School Facilities**

The school may make charges for the use of its facilities. All income generated will be used for the purposes of the school.

## **Remissions**

Children whose parents/carers are in receipt of free school meal entitlement are also entitled to the remission of charges for board and lodging costs during residential visits. Parents are reminded that arrangements for remissions can sometimes be made if there are financial difficulties, by talking to the Head Teacher in confidence.